

VOLUNTEER SERVICE AWARDS: 2019-2020

Information Sheet

Two service award levels:

- **President's Volunteer Service Award**

A highly coveted award that recognizes the contributions of volunteers who have demonstrated outstanding volunteer service and civic participation over the course of a 12-month period.

- **Knight Service Award**

Similar to the President's Volunteer Service Award, the award recognizes students with significant volunteer service hours that fall short of achieving the President's award levels.

Age	Knight Award	President's Volunteer Service Award		
		Bronze	Silver	Gold
Teens: 11-15 years	25 hours	50-74 hours	75-99 hours	100+ hours
Young Adults: 16-25 yrs		100-174 hours	175-249 hours	250+ hours

Age = your age at the time of the 12-month period reported.

If you turn 16 this year: Consider reporting only the hours served up to your 16th birthday in order to qualify for the Teen (under 16) category.

Award time period = April 2, 2019 - April 1, 2020

Restrictions

Service hours must be

- **logged daily**, including **date** and **hours** worked, for activities greater than 1 week;
- **verified and signed** by an authorized representative of the organization, NOT by your parent;
Note: The signature may be on the 'Verification Form' or attached in a separate document on the organization's letterhead stationery; do not record hours on the President's Award website.
- **unpaid** and **not for school credit**;
- for an organization that is **US/Puerto Rico-based**.
Service outside the U.S. can qualify if the service is for a U.S./Puerto-Rico-based organization.

Service hours do NOT include

- court-ordered community service;
- political lobbying or political campaign work;
- religious instruction or worship.

Residency requirements:

- U.S. citizen and legal residents for The President's Volunteer Service Award
- None for the Knight Service Award

All hours by age category must be in a 12-month period and not overlap with prior award time period

Applying

- Go to **Students/Volunteer Service Awards** for info and application forms.
- **Submit** applications including '**Summary Page**' with **attached Verification Form(s)** to the College and Career Center.
- DUE each year the **week after Spring Break**, April 6-10, 2020.

Students are responsible for keeping an hours log and obtaining supervisor signatures upon completion of each service activity throughout the year.

Guidelines about what service activities qualify:

Organization Category	Guidance
Organizations including Boy Scouts, Girl Scouts, National Charity League, Boys Team Charity, Lion's Heart	Volunteer hours count as long as they are active volunteer hours . Hours for meetings, events, and financial donations will NOT receive credit. You will NOT receive credit for hours worked by others supporting your project.
Performing Arts (Drama/Choir/Band)	Most performance time is considered extra-curricular and does not count. Performing at a community event or fundraiser for free (ex: Fun Run) is considered service hours if there is no school credit and no payment. Performing at church/school musical would NOT count as it would be considered extra-curricular.
Camps	Students volunteering at an overnight camp should only include hours in which they are actively working . Meals, sleeping, and non-active volunteer time would NOT count.
Mission trips	Only active volunteer hours count. You may NOT include hours spent traveling, sleeping, eating, team-bonding, etc.
Religious Organizations	Activities benefiting those outside the religious organization are eligible (ex: food bank, winter night shelters), while activities benefitting the religious organizations or considered extra-curricular (ex: choir, youth group, alter boy/girl) do NOT. Any hours involving religious instruction or conducting worship service do NOT qualify.
Political Activities and Voter Registration	Political lobbying or campaign work does not qualify. Non-partisan voter registration is eligible.

Examples of qualified service activities:

Qualifying Service Examples	Non-qualifying Service Examples
On-campus Peer Tutoring (not for school credit or a grade)	Court-ordered community service
Sports Med Volunteering (beyond class requirement)	Politically-related lobbying or campaign work
School garden or other community garden work	Religious instruction
Contra Costa Food Bank	Religious worship
Habitat for Humanity	Peer Tutoring for a grade
Monument Crisis Center	Sports Med Volunteer hours required for class grade
Boy Scout & Girl Scout Volunteer Service	Volunteering outside of the US for an organization based outside the US or Puerto Rico
Hospitals	
Museums (ex: Chabot Space & Science Center)	
Special Olympics	
Search & Rescue	
National Charity League or Boys Team Charity	
Mission Trips (organization must be based in US/Puerto Rico)	
Voter Registration	

The annual Knight Service Award Ceremony will be held in May 2020.